KEYFACTOR

Dear [Manager's Name]

I would like your approval to attend Keyfactor's Tech Days in Miami Beach, Florida from March 4-5, 2025. Keyfactor Tech Days will highlight the latest trends in topics like digital trust, IoT & OT security, preparing for PQC, and essential security topics that will protect our company now and in the future. It is an ideal opportunity to share successes and lessons learned, and to connect with other cybersecurity industry experts.

While attending, I will be able to meet and network with cybersecurity leaders from global organizations, top security experts, and participate in thought-leadership sessions with others in the industry to create and strengthen new and existing partnerships for our company. I plan to strengthen my skills in [A], [B] and [C], and walk away with:

- [Goal 1]
- [Goal 2]
- [Goal 3]

Keyfactor Tech Days will cover the following topics that are relevant to my work:

- [Topic 1 and why it matters]
- [Topic 2 and why it matters]
- [Topic 3 and why it matters]

I am confident that my attendance will directly influence the quality of my work on [Project Name]. Upon my return, I will commit to sharing the new ideas, knowledge and key takeaways with the team.

Here is the approximate cost of my attending Keyfactor Tech Days:

- Airfare/travel: [$ amount if applicable]
- Hotel: [$ amount if applicable]
- Event registration: [$ amount]
- Total: [$ amount]

The earlier I register, the more cost effective it will be, as I will be able to take advantage of the discounted registration and booking in the conference hotel room block. You can read more about the conference at: https://www.keyfactor.com/events/tech-days-2025/

Thank you for taking the time to review this request. I am looking forward to hearing from you.
Best,
[Your Name]